



Tuesday, May 8, 2007

Present: Conrad Smith, Ginny Burley, Keith Gerritt, Lori Bibeau

- Reviewed new format for reports including summary sample.
- Reviewed May 1 financial reports.
- Discussed telephone system proposal.
- End of year bids coming for fuel oil, propane, borrowing, investing, paper, and insurance.
- Discussed expansion of athletic events compensation beyond officials to all helpers.
- Set June meeting for June 13 (Wed.). No meeting in July, August meeting set for August 7.
- No actions to be recommended to the Board.

Submitted by *Ginny Burley*

Tuesday, April 10, 2007

Present: Allen Gilbert, Conrad Smith, Ginny Burley, Keith Gerritt, Lori Bibeau

- Allen Gilbert chosen as committee chair by consensus
- Reviewed monthly financial report
 - Reports are adjusted for overall changes in September, November, January, April, June
 - Fund 200 = construction
 - Fund 300 = grants
 - Fund 500 = food service
- Discussed maintenance line item, particularly over-budget items including overtime and subs. Adjusted budget is one staff member short, so staff with subs are within the original budgeted amount for staff. Keith is working with Albert to determine appropriate staffing for custodial and maintenance. Keith will look at state standards and comparable schools. Committee reviewed custodial standards. Maintaining the building is a priority.
- Microsoft settlement in April, \$61,300. Part of general fund, not grants. \$92,684 anticipated.
 - Action: to recommend that the Board reserve Microsoft settlement funds for future technology purchases

Submitted by *Ginny Burley*

Tuesday, March 13, 2007 – No meeting held

Tuesday, February 13, 2007 at 8:00 am

Present: Stuart Savage, Ginny Burley, Rob LaClair, Keith Gerritt, Principal; Lori Bibeau, WCSU Business Administrator.

- Electronic Payment of Electric Bills
- Athletic Officials' Payments
- Roof Project Timeline
 - Bid package completion – February 16, 2007
 - Mail to bidders – February 19
 - Bids Due – March 9
 - Graduation – June 15
 - Work to begin – June 25
 - Work completed by – August 10
 - Teachers back – August 20
- Food Service Reserve Fund for Capital Equipment
- Reviewed January financial statement
- Informational Budget Meeting – Monday, March 5, 2007 at 6:00 pm in Room 131 – Rob LaClair will represent board.

Tuesday, January 9, 2007 at 8:00 am

Present: Stuart Savage, Ginny Burley, Rob LaClair, Keith Gerritt, Principal; Lori Bibeau, WCSU Business Administrator.

- Reviewed December financial statement
- Discussed FY08 draft #3 budget



Tuesday, December 12, 2006 at 8:00 am

Present: Stuart Savage, Ginny Burley, Rob LaClair, Keith Gerritt, Principal; Lori Bibeau, WCSU Business Administrator.

- Reviewed November financial statement
- Discussed FY08 draft #2 budget
- Discussed teacher's Ebay account for classroom instruction
- Discussed tennis court proposal financing options